

2011

Total Network Solutions Europe Ltd

Course Joining Instructions



Table of Content:

- 1. Total Network Solutions Europe Ltd..... 3**
 - 1.1. About Our Training Centre 3
 - 1.2. Course Duration 3
 - 1.3. Courses on offer..... 3
 - 1.4. Dress for duration of the course.....4
 - 1.5. What do you need to bring4
 - 1.6. Refreshments.....4
 - 1.7. Course location & directions4
 - 1.8. Course Fee's..... 5
 - 1.9. Course material & practical's5
 - 1.10. Hotels..... 6

1. Total Network Solutions Europe Ltd

1.1. About Our Training Centre

Total Network Solutions Europe Ltd was set up by industry leading engineers to provide industry approved training, all instructors and assessors are City & Guilds approved, and our centre is based in Crewe, Cheshire. TNS Europe is an approved City & Guilds training centre, we are also approved for Learning & Skills Council & Train to Gain. TNS also runs bespoke training for a customer that is more tailored for their specific requirements.

TNS takes a great deal of pride in the training of its staff. We actively pursue a continuous training program to ensure that our engineers and staff are able to deliver the services that our clients expect.

In recognition of the needs of the communications industry and the challenges it presents, TNS training centre was opened to provide up-to-date training and development for employees and customers where required. It enables us to provide first class training in a real life environment, where there is no risk to a live network. It also enables us to re-train and increase skills of staff that are outsourced to us from strategic partners during particular projects.

This operation focuses on providing training as a turnkey service to existing and potential clients. With a wealth of experience in the communications industry, TNS are uniquely placed to provide world-class training backed up by field experience and consultancy, which can be integrated as part of a wider service offering or as a stand-alone solution to the training requirements of your company.

1.2. Course Duration

Courses are run Monday to Friday starting at 09:00 and finishing at 17:30, however the hours are flexible and the centre is open in the evenings. Depending on which course you have booked depend on the length of the course. We offer a flexible approach to suit individual needs.

1.3. Courses on offer

TNS provides a variety of practical and theory courses through its dedicated teaching rooms. Customer specific training courses can also be tailor-made to cover areas that are important to your company, backed by specialist consultation and technical advice.

Through in-house expertise and by partnering with “Best of Breed” training providers, TNS can offer an extremely wide portfolio of training, an example of which is given below.

- City & Guilds 3667 Level 2 Certificate in Communications cabling
- City & Guilds 7540 level 3 Diploma IT Practitioners
- Telecommunications
- Fibre Optics
- Advanced Fibre testing
- Data communications
- Cisco training.

1.4. Dress for duration of the course

TNS will not accept for any loss or damage to clothing, it is recommended that old clothing is worn, and safety footwear is also worn.

1.5. What do you need to bring

You will need to bring a photo copy of your passport or drivers licence picture card, this will stay with your folder, and is in compliance with the data protection act 1998, your details will not be passed to any party other than City & Guilds.

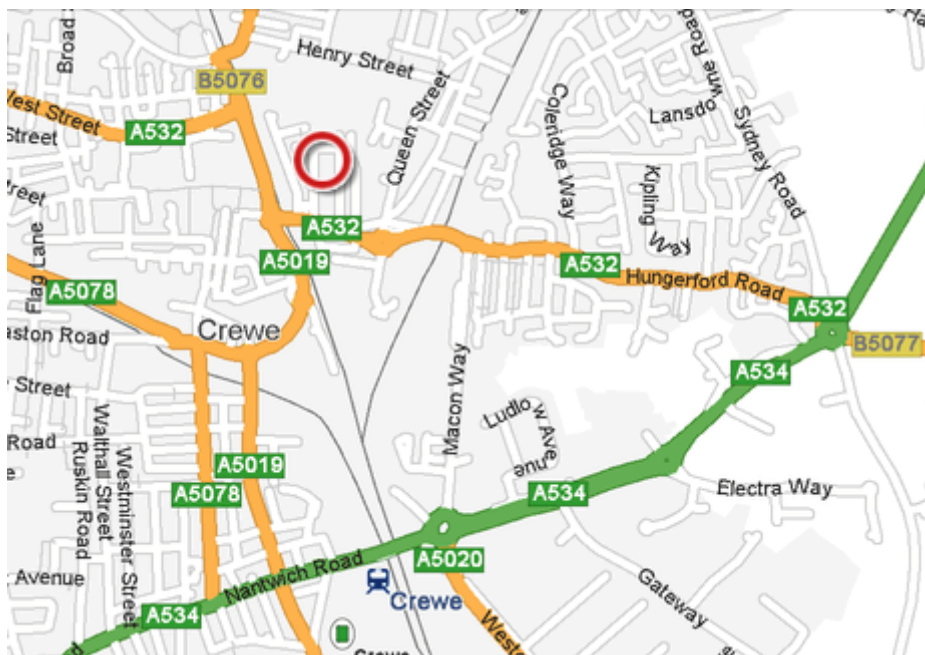
1.6. Refreshments

TNS will provide refreshments during the course, this will consist of a buffet lunch, there is also a number of shops close by, KFC, McDonalds, Crewe town centre is only 200m away.

1.7. Course location & directions

The address for the centre is

Unit 24, Brierley Business Centre, Mirion Street, Crewe, Cheshire, CW1 2AZ



Directions from the M6 motorway

From the South

From the south take Junction 16, Alsager take this exit and follow the A500 towards Crewe, follow the signs towards the train station, at the main round about between B&Q and the post office sorting centre carry straight on, this will lead you onto Macon Way. At the small roundabout turn left onto Earl Street, go over the bridge to the next roundabout KFC will be on your left, take the third exit then turn immediately left at Blockbuster follow the road around, onto Mirion Street and you will go past Brierley Street School continue past the school and the second old school building is the business centre choose either car park. The training centre is on the first floor at the far end, to gain access to the building, please press unit 24.

From the North

From the north take M6 Junction 17, Sandbach follow the signs to Crewe along the A534 follow the signs towards the town centre, this will lead you onto Hungerford road, at the small roundabout go straight across onto Earl Street, go over the bridge to the next roundabout KFC will be on your left, take the third exit then turn immediately left at Blockbuster follow the road around, onto Mirion Street, and you will go past Brierley Street School continue past the school and the second old school building is the business centre choose either car park. The training centre is on the first floor at the far end, to gain access to the building, please press unit 24.

Train

From Crewe train station come out of the station and turn right cross over the road and turn left onto Macon Way (Tesco Express) At the small roundabout turn left onto Earl Street, go over the bridge to the next roundabout KFC will be on your left, take the third exit then turn immediately left at Blockbuster follow the road around, and you will go past Brierley Street School continue past the school and the second old school building is the business centre choose either car park. The training centre is on the first floor at the far end, to gain access to the building, please press unit 24.

Air

Manchester, East Midlands & Birmingham International airports are within travelling distance, Manchester is the nearest airport; all airports are within travelling distance either by car or rail.

Sea

For delegates travelling from Dublin via ferry can easily take the ferry and then travel by rail or car from Holyhead. Trains have a direct link to Crewe train station.

1.8. Course Fee's

All Course fees must be paid in advance

1.9. Course material & practical's

All course material will be supplied; the course is 75% hands on training, with the exception of City & Guilds 3667 Unit 1 which is all theory. Assessments will be continual throughout the duration of the course, and you will be assessed on what you have been taught. You will be required to take an online examination for each module, which is a multiple choice test and normally between 25 – 30 questions, you will be given a copy of you examination results and one copy will also be kept by the centre. All assessment papers for practical work must be completed during the duration of the course and on completion of each assignment it must be checked with the assessor, at the end of the course, this material must be handed in, so it can be verified by the internal & external verifier

1.10. Company Policy

Total Network Solutions (Europe) Ltd will not tolerate any abusive language or behaviour from delegates on the course, any abusive behaviour will be reported to the centre manager, who may not be present, who will deal with any complaints from delegates. If a report from a member of staff reports abusive behaviour then the delegate may be removed from the course.

1.11. Hotels

We recommend a number of hotels which are very close to our centre and are in walking distance.

- [Travelodge](#) starting from £19.00 per night if booked in advance this is about a mile away
- [Waverley Hotel](#) rooms start at £35.00 per night but includes a very good breakfast this hotel is about 0.5mile away
- [Crewe Arms Hotel](#) rooms start at around £35.00 per night this hotel is about 0.5 miles away
- [Premier Inn](#) Crewe central is opposite the Crewe arms, these rooms start at £29.00 if booked in advance
- [Ramada Encore](#) rooms vary and sometimes has special offers

all these hotels are in walking distance, other cheaper B&B's are available in the area.

Crewe has a large variety of restaurants, there is plenty to do from cinemas, bowling, swimming, health spas, gyms, golf clubs etc, if you want to go further afield then you could hop on the train to either Liverpool, Manchester and Birmingham all of which are only 30 minutes away.